

7) Please send six copies of each of the following:

- appraisal report *as presented* to the client
- **entire** work file for subject property
- the appraisal order form

— not violation

8) Send one copy of your appraisal log for the past six months. The Board may select additional properties for review and request those appraisals by separate correspondence.

At this stage of the investigation, this office is unable to provide you with the name of the complainant or a copy of the actual complaint. Information concerning the Real Estate Appraiser Examining Board's investigation of a disciplinary case is confidential pursuant to Iowa Code section 272C.6(4). The Iowa Supreme Court has held that this section prohibits even the licensee from obtaining investigative information until the time formal charges are filed. See Doe V. Physical Therapy and Occupational Therapy Examiners, 320 N.W. 2D.557 (Iowa 1982).

This statutory confidentiality provision is designed in part to encourage persons to file complaints without fear of retribution by the licensee, and is also designed to prevent reputations of licensees from being harmed by allegations that, following an investigation, turn out to be unfounded. If formal charges are filed, you will be provided complete disclosure of the factual basis of the charges and the name of the complainant. If no charges are filed, this information will remain confidential.

The Board appreciates your assistance and cooperation in this matter.

Sincerely,

Executive Officer